



Meeting Minutes 2012 Bond Project Advisory Team (PAT) Meeting #11 Sam Houston MSTC

PAT MEETING #: 11

LOCATION: Sam Houston MSTC (Rm. 707)

DATE / TIME: September 14, 2015, 3:30pm

ATTENDEES: (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
✓	Rupak Gandhi	Principal	✓	LaJuan Harris	CFS Facilities Planner
✓	Ada Rivera	Dean of Students	✓	Christel Coleman	CFS Program Manager
✓	Ryan Hutchings	Dean of Students	✓	Mel Butler	CFS Program Manager
✓	Lt.C. Jessie Washington	Teacher, ROTC	✓	Bob Myers	CFS Design Manager
	Nicole Harris	Teacher, PE	✓	Steve Parker	Stantec Architecture
✓	Roshanda McClain	CATE, Cosmetology		Taryn Kinney	Stantec Architecture
✓	Rodney Dotson	Assistant Principal		Jennifer Henrikson	Stantec Architecture
✓	Diana Vasquez	Parent	✓	Raul Pinol-Mart.	Stantec Architecture
✓	Tamyia Curtis	9th Student		Tracy Eich	Stantec Architecture
	Jesus Parales	10th Student	✓	Maureen Mclaine	Stantec Architecture
✓	Robert Chavez	Parent	✓	Greg Louviere	Stantec Architecture

AGENDA:

- Welcome & Introductions
- Review of Plan Development - Stantec
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – Monday, October 12, 2015 / 3:30pm



DISCUSSION:

1. The meeting opened with Christel Coleman, HISD Program Manager, welcoming the PAT, introducing new PAT members, and prompting Stantec Architecture team to begin their presentation.
2. The Stantec team provided a site plan overview indicating that they are still developing the parking and traffic flow for the site and will possibly add a grass practice field if possible.
3. The floor plans for each level of the proposed school design were presented to the PAT highlighting the changes that were made to the Athletic Men's & Women's Coaches offices.
4. Robert Chavez, PAT member, asked the Stantec team if there is direct vehicular access through the courtyard.
 - a. Stantec responded, 'Yes,' and that the design is still in progress. Mel Butler, HISD Program Manager, mentioned that we need to work on emergency egress. The Stantec team agreed.
5. Principal Gandhi asked if there are stairwells on the outside of the building and mentioned that from a Risk Management perspective, this would not be preferred.
 - a. The Stantec team responded, 'No,' and pointed out the proposed stair locations throughout the building.
6. The Stantec team then began to address the Service yard and explained the layout of mechanical equipment allowed for adequate security and access to trash. Walls will be constructed to meet the underside of the structure to prevent theft in the Kitchen/Servery cashier area.
7. The Athletics floor plans were reviewed and showed the change of moving the Community Room in the previous location of the Coach's offices. The Coach's offices were moved to a more centralized location and separate the women and men to have a window for visual access to the locker rooms.
8. Principal Gandhi asked where the help desks are located for the computers in the classroom neighborhoods.
 - a. Stantec responded that in each neighborhood the Help Desk areas are centrally located.
9. Steve Parker, Stantec, continued the presentation by introducing the Stantec interior design team, Greg Louviere and Maureen McClaine. Greg then begins to discuss what 'MSTC' really means for Sam Houston and how this creates a unique identity and sense of community. He then ask the PAT members what they believe the spirit and soul of this project is, and how will it affect the building.
 - a. Robert Chavez, PAT member, responded that he felt the existing exterior perimeter fencing takes away from the outdoor space and open feel, and if it was possible, try to create a feeling of openness and comfort with security. Mr. Chavez also commented that this will help students see Sam Houston MSTC as part of the community. He also mentioned that the rich history of Sam Houston MSTC should also be recognized in the interior design as there was a large F.F.A. program at one time.
 - b. The Stantec team agreed and responded they intended to reach into the past to highlight Sam Houston MSTC's history and meld it with the present.
10. Mel Butler, HISD Program Manager, commented that transformation to college, transformation into the work place, and hands on experience for career readiness are also key concepts that should be highlighted in the interior design.
 - a. The Stantec team agreed.
11. Principal Gandhi asked what the typical décor for the corridors is in 21st century schools.
 - a. Steve Parker, Stantec, responded that everything in the corridors will be a visual learning tool such as displays of work and walls with writable surfaces.
 - b. Greg Louviere, Stantec, commented that FF&E can be coordinated for what will be required to provide flexibility.
 - c. Ryan Hutchings, PAT member, mentioned that having more visual display areas where work can be projected would be desirable.



- d. Principal Gandhi agreed and also mentioned that having these display areas in each Learning neighborhood is also desired.
12. The Stantec team commented that there would also be an opportunity to utilize the flooring for graphic display as well.
13. Steve, Stantec, explained that the A/E team will create a sample color board for HISD to review and will also get a list of acceptable FF&E options from the HISD Procurement group for review with the PAT.
 - a. LaJuan Harris, HISD Planner, responded that the HISD Procurement group is currently getting furniture bids and vendors are still to be determined. Once the vendor has been selected, they will setup actual furniture pieces at a school for school representatives to try out. Ms. Harris also commented that once the selections were made, the architects will be engaged by the HISD planners.
14. Greg Louviere, Stantec, commented that they will create mood boards that will give ideas for what different areas could potentially look like for the PAT to review at future meetings.
15. The meeting adjourned.

ACTION ITEMS:

- 1-1 A/E to update plans according to feedback from PAT.

NEXT PAT MEETING: (Mtg. #12) – Monday, October 12, 2015, 3:30 pm, at SHMSTC / Rm. 707

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. A/E review of plan development.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Best regards,

Christel Coleman

Program Manager

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